

APPLY NOW!

POSITION TITLE: Director of Finance

Perform general accounting and month end reporting and analysis. Ensures accurate accounting processes and procedures are carried out, reporting & providing analysis to Senior leadership team. Responsible for supervising general accounting staff. Liaison with all branches and departments to ensure policies and procedures are followed.

PRIMARY RESPONSIBILITIES

- Reviews/prepare reports which summarize and analyze Company business activity in the areas of income, expenses, and earnings based on past, present, and expected operations to give insight further to others
- Provides Senior Management with timely reviews of the organizations asset and liability positions.
- Manage team on month-end and year-end close process, statements and variances, ensure balance sheet reconciliations are correct and reported on time/compiled for monthly reporting documents to be sent to parent company.
- Supports the financial weekly forecasting process and comparative analysis at month-end, budgets and long range planning.
- Over see and assist in the analysis of company P&L results including branch commentary, KPI's/metrics.
- Review / Preparation of State and local filling and corporate tax filings where required
- Review and executes accounting policies and procedures in line with company policies and practices. Promote and enhance a strong internal control environment; ensure all policies and procedures are in accordance with SOX compliance.
- Reviews and updates standard operating procedures (SOPs) when necessary.
- Ensure payroll registers are journalized in general ledger and coded to the appropriate accounts.
- Reviews and issues month-end departmental annual capital expenditure reporting, including comparisons to budget and prior year and investigate accordingly.
- Responsible for the overall direction, coordination, and evaluation of these areas along with supporting the work of the team.
- Take an active part in yearly budget process that reflects the business plans for the entire organization for the upcoming year.
- Assists with any other projects and Ad-hoc analysis directed by VP & General Manager.



COMPENSATION: \$135,000.00 - \$150,000.00 BASE SALARY + BENEFITS

EDUCATION & EXPERIENCE

- Professional accounting designation (CPA)
- Minimum 10 years finance experience and 5 years supervisory experience required.

SKILLS AND ABILITIES REQUIREMENTS

- Possess excellent organizational skills and ability to work in fast paced environment under tight deadlines.
- Advanced knowledge of MS Excel
- Strong hands-on experience in similar role (Previous experience in transportation is a bonus).
- Continuous improvement mindset and thinking outside of box.
- Strong analytical skills, ability to collect and analyze data and trends, ability to draw conclusions and make recommendations, strong leadership qualities, ability to focus and execute on tasks and projects assigned.
- Strong verbal and written communication skills and excellent interpersonal and relationship building skills.
- Possess excellent organizational skills and ability to work in fast paced environment under tight deadlines.
- Ability to write reports and business correspondence with various levels of personnel internally and externally.



CONTACT US NOW:

Location: Greater Los Angeles, CA

E-mail resume to:

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